



PROCEEDINGS OF THE BROWN COUNTY NEVILLE PUBLIC MUSEUM GOVERNING BOARD

Pursuant to Section 19.84, Wis. Stats., a meeting of the **Brown County Neville Public Museum Governing Board** was held at 4:30 p.m. on Monday, September 9, 2019 at the Neville Public Museum, 210 Museum Place, Green Bay, Wisconsin

PRESENT: Kevin Kuehn, Bernie Erickson, Sandy Juno, Paul Ballard, and Kramer Rock
ALSO PRESENT: Kasha Huntowski, Kevin Cullen and Beth Kowalski Lemke
EXCUSED: Erik Hoyer

CALL MEETING TO ORDER

1. Chair Kuehn called the meeting to order at 4:32PM.
2. **APPROVE/MODIFY AGENDA**
Motion made by Bernie Erickson and seconded by Paul Ballard to approve the agenda.
3. **Museum Director Report.** Museum Director Lemke reported that the department's budget meeting with the County Executive went well. She shared that the Education and Recreation Oversight Committee budget meeting would be October 15, 2019 and that she would follow the same process in notifying County Supervisors about the department's budget as in years past. Museum Director Lemke informed the Board that she was pleased with less expense and more revenue for the month of July. August had good attendance however due to the summer reading incentive program a portion of the audience had waived admission. "Come Back" passes are in design and will be ready to use starting in October.

Director Lemke shared that the Core Gallery Capital Project is on schedule. The Neville Team is in final color selection for the painters. Flooring work will take place September 17th-23rd. Monday, September 23rd is the date for the epoxy coating and plans are in progress for staff to work remotely due to the chemical odor.

Museum Director Lemke reminded the Board that Associated Bank has gifted the Neville Public Museum "Loggers." Renco Machine Company, Inc. removed the sculpture from the grounds, loaded the public art onto two trucks and moved it offsite for minor restoration. She informed the board that the concrete pad is scheduled for installation the week of September 16th dependent on the weather. Loch Construction will do the installation with supplies donated by Red-D Mix Concrete and Ambrosius Concrete Supplies. Once the pad is set then Director Lemke will coordinate the installation with Renco Machine, Inc. and the ribbon cutting with Deputy Executive Flynt and Foundation Director Huntowski. Additionally, Brown County Parks is removing a diseased pine tree in the installation zone and Brown County Technology Services will be installing a security camera to monitor the new installation. Discussion ensued, no action taken.

4. **Such other matters as authorized by law:**
The next scheduled meeting of the Neville Public Museum Governing Board will be **October 14, 2019, at 4:30pm**. Discussion ensued, No action taken.
2019 meetings dates are as follows: November 11, 2019, and December 9, 2019
5. **Adjournment.** Chair Kuehn, called the meeting to an end at 4:53PM. Motion made by Kramer Rock and seconded by Paul Ballard to approve. Vote taken. **MOTION APPROVED UNANIMOUSLY.**